

**EBUFC**  
**Committee & Managers/Assistants Meeting**  
**December 11, 2023 - The Grange**



	<p><b>Present</b>          Antony Owen (AO), Lucy Payne (LP), Marie Norris (MN), Jon Anderson (JA) Kerri Baylis (KB), Richard McVeigh (RM), Rachel Shaw (RS), Lucy Payne (LP), Ian Hawkins (IH), Dave Bastick (DB), Steve Higgs (SH), Shaun Green (SG), Jason Lloyd (JL), David Wyman (DW), Mel Bowler (MB), Cliff Elliott (CEO), Cavan Wardell (CW), Zehra Dergin (ZD), Mark Collins (MC)</p>	
	<p><b>Apologies</b>          Jason Bailey (JB), David Chapman (DC), Daniel Duggan (DD), Paul Smith (PS), Susan Kirby (SK), Greg Abbott (GA), Clare D'Arcy (CD), Simon Wakefield (SW), Rae Shaw (RS)</p>	
1.	Matters arising.	
2.	<p><b>Chairman/Secretary (AO)</b></p> <p><b>Match reports</b> – SK unable to help for the foreseeable future – AO request for match reports to be submitted correctly and in a timely fashion. Any fines will be payable from the team pot.</p> <p><b>Step 6 Application</b> – AO shared background, process, and deadline dates for application/s to be made. After discussion and considerations, unanimous vote to go forward with application.</p> <p>Match Day support needed, Adult Secretary Role, and club needs to commit to Step 6 protocol. AO/CW to discuss sharing of pitch with another club.</p>	<p style="text-align: center;"><b>ALL</b></p> <p style="text-align: center;"><b>ALL AO/CW</b></p>
3.	<p><b>Treasurer Report (LP)</b></p> <p>LP little to report.          All to be conscious of friendlies and the cost of referee's</p>	<b>ALL</b>
4.	<p><b>Website Report (IH)</b></p> <p>IH shared 90% created &amp; looking good – once in place, content to be reviewed.          Need transition from old to new before old provider cut off.</p>	<b>IH/MN/KB/Committee</b>
5.	<p><b>Club Welfare Report (MN)</b></p> <p>MN reported the following have either/are due to expire: -</p> <p><b>Lee Butlin - Safeguarding Children – Expired</b>  <b>Lee Saving – DBS expiring 14/2/24</b>  <b>Dave Overson – DBS – in progress</b>  <b>Paul Smith – DBS – in progress</b>  <b>Christopher Davies - Safeguarding Children – Expiring (advised @ meeting stepping away)</b></p> <p>If DBS or Safeguarding Children has expired, you are no longer able to coach until they are renewed!</p>	<b>LB</b> <b>LS</b> <b>DO</b> <b>PS</b>

6.	<p><b>Pitches &amp; Maintenance (AO)</b></p> <p><b>The Grange development</b> – layout has been adapted to take into consideration the rise in costs since original design/applications made. AO shared suggested new layout.</p> <p><b>The Pioneer – Floodlights &amp; Pitch maintenance</b>  Training venues continues to be a struggle, AO has received quotes: -  £6500/£7000 + vat  LED lights lifespan 5-10 years  £10000 must be spent this year on the pitch otherwise it will be lost.</p>	
7.	<p><b>A.O.B.</b></p> <p><b>Wittlich (MN)</b>  Mayor has been booked.  Subcommittee meeting being held after this meeting – circular to be issued with details via community pages for numbers/host families.</p> <p>JL – Nativity Tree looked good – thanks to Laura.</p> <p>CE – Ladies Team going well.</p> <p>ZD – should school recruitment continue? Those present agreed &amp; to target Yr5/6 – flyer to be created &amp; circulated.</p> <p style="text-align: center;">Merry Christmas &amp; Happy New Year!</p>	<b>ZD/SH</b>
<b>THANK YOU TO EVERYONE WHO ATTENDED - MEETING FINISHED AT 9.00PM</b>		

**SEASON 2023-24 MEETING DATES**

**Monday 8 January – Committee**

**Monday 12 February - Committee & Managers/Assistants/Coaches**

**Monday 11 March – Committee**

**Monday 8 April - Committee & Managers/Assistants/Coaches**

**Monday 13 May – Committee**

**TUESDAY 10 JUNE – AGM - ALL**

**Monday 8 July - Committee**

**Monday 12 August Committee & Managers/Assistants/Coaches**