

EBUFC AGM



June 13, 2023 @ 7.30pm – The Grange

1.	<p>Welcome AO welcomed everyone to the meeting. The welcome would normally be delivered by the President, but this position is currently vacant.</p>	
2.	<p>Present Antony Owen (AO), Marie Norris (MN), Geoff Cleaver (GC), Richard McVeigh (RM), Steve Higgs (SH), Susan Kirby (SK), Jon Anderson (JA), Karen Greenham (KG), Zehra Dergin (ZD), Jason Lloyd (JL), Lee Saving (LS), Ben Harper (BH), Dave Bastick (DB), Grant Tuthill (GT), Dave Chapman (DC), Cliff Elliott (CE), Paul Smith (PS), Cavan Wardell (CW), Jake Shurville (JS), Daniel Duggan (DD), Henry Tumbridge (HT), Danielle Booluck (DB), Rachel Shaw (RS), Ian Hawkins (IA)</p>	
3.	<p>Apologies Kerri Baylis (KB) and Ian Adcock (IA)</p>	
4.	<p>Acceptance of minutes of last years' AGM Proposed – Jon Anderson Seconded – Susan Kirby</p>	
5.	<p>Matters Arising from last year's AGM All confirmed as attended to within the season.</p>	
6.	<p>Chairman Report (AO) I wish to welcome everyone to this year's AGM of Earls Barton United FC.</p> <p>Firstly, I must thank everyone who has contributed to the running of the club whether it be parent reps, assistants, and team coaches. Players, parents, and helpers generally.</p> <p>To the sponsors old and new who continue to ensure the players and club are well presented on the pitch before they kick a ball. They have the latest equipment and technology.</p> <p>Finally, the very small committee; Jon Anderson registrations, Richard McVeigh Training account and Presentation, Geoff Cleaver maintenance of pioneer buildings, Kerri Baylis for CWO and Assistant Secretary and finally Marie Norris who whilst CWO and Website has stepped into every other role to provide so much needed support and action.</p> <p>Behind the scenes Steve Higgs pitch allocation, Lucy Payne accounts and administering the under 6 and new girls introduction to football, Jo Booth Barton Today, Laura Sanders Facebook and Susan Kirby for stepping into match reports at the end of the season and Ian Adcock for support where he could.</p> <p>Now I must apologise as I failed you as Chairman in the season of 22/23. I failed to deliver the level of club that the people of Earls Barton deserve and you as members needed, see attached report.</p> <p>MN Thanked Antony (Chair) on behalf of all Managers, Committee, Players, and families, for his continuous hard work in all aspects of the club, The Grange & The Pioneer vision, his financial input and covering vacancies within the committee. It is without doubt that if AO were not part of the club, it would not be as successful as it is. The club needs more support in key roles to help achieve its goals.</p>	

4	<p>Secretary Report (AO temporary as position still vacant)</p> <p>Good evening, this has been a busy season, but I am thankful for the help of Kerri, Marie, Jon, Steve and Susan and the managers who have taken a lot of the burden out of this role.</p> <p>Registrations</p> <p>Jon registered 364 players (last season 334) over 25 teams. (Last year 21)</p> <p>New registrations from 1st July.</p> <p>All players require photos for the following: NDYAL new photos 7, 11, 14 and 18. Weetabix 7, 9, 11, 13, 15.</p> <p>A new digital form to be filled in for every player due to changes.</p> <p>Affiliation to the leagues</p> <p>Ladies have completed their first season in the Women’s league.</p> <p>Men have been placed in the Premier division and 1st division Combination league although the reserves may well withdraw due to the difficulties in reliability.</p> <p>Under 10 x 1, 9 x 1, 8 x 2, and new under 7 X 3 are in the Weetabix (note both under 10 and 9 have duplicated in NDYAL and a choice must be made next week.</p> <p>Under 10 x 4, 9 x 2, and 8 x 1 in the NDYAL (note both under 10 and 9 have duplicated in NDYAL and a choice must be made next week.</p> <p>Under 11 x 2, 14, 15 and 16 are in the Weetabix.</p> <p>Under 12x 3, 13, 15, and 2 x 18 are in NDYAL (1 under 18 may be withdrawn lack of facilities)</p> <p>Under 12, 14, 16, 18 are in County cup.</p> <p>U11,13,15,18 Ladies will be entered in the NTFA cups.</p> <p>Men will apply for Lower Junior and Area cups as well as Goral Barnes cup.</p> <p>Veterans have entered the Northants Veterans League</p> <p>Affiliation to the NFA</p> <p>We are applying for the affiliation which must be complete by 30th June and paid for. We are organising, the managers/coaches who need to update their qualifications which will hold up the process.</p> <p>Youth teams will have insurance via the leagues. Plus 1 product for train only including under 6 and girls.</p> <p>Under 6, girls, Men x 2, Ladies and Walking football have insurance through NFA</p> <p>Public liability is through NFA.</p> <p>Problem areas will be Under 7’s whose management team are still to be appointed.</p> <p>AGM’s</p> <p>Combination 12th June attended Antony and Cavan.</p> <p>Weetabix league 4th July attending Weetabix team manager.</p> <p>NDYAL Thursday 29th June attending NDYAL managers (Zehra + 1)</p> <p>Women and Girls 15th June attending (Antony if Cliff unable)</p> <p>NTFA unsure</p> <p>NFA 14th June</p> <p>Match Organisation</p> <p>All matches are organised via the managers, and this has worked very well again this year. I thank those who have had to find alternative pitches due to a clash of fixtures. Pitch allocation is the hardest part being in different leagues and Steve Higgs has done a tremendous job in organising the</p>	

schedule and thus notification for early warning of issues. A massive issue is the shortage of referees. We greatly appreciate the volunteers and hard work in finding referees by the managers. We still struggle to change kick off times early enough to meet the regulations.

There will be big issues going forward with the number of sides at under 8/9/10, 11/12 and 18, regarding pitches,

Match reports fantastic result. 1 fine all season when NDYAL alone are sending an average of £700 of fines per week.

Other

Our gaming license was renewed again in January.

Our insurance for the cabins was renewed, however flood damage is excluded.

Plant and equipment insurance was also renewed.

Coaching/managers

We continue to invest in coaches for this season. We do need to be more proactive as individuals in booking on courses to maintain our status. However, having seen many opposition managers in action, I still believe we have some of the best grassroots managers and coaches not only with their technical knowledge but their belief in enjoyment comes before winning but competing at the highest level also brings its own enjoyment and rewards when done in the right way. It is significant that repeat offenders continually break the FA rules to gain an advantage as well as depriving clubs of their better players as they are unwilling to develop their own players to cater for each change in team numbers. Well done everyone.

Winter training

As predicted the late loss of Moulton has meant we really struggled to find good training facilities, and this was made even harder by teams not making decisions in time and then changing their minds.

Men's Adult Football

The Men's teams really struggled this season particularly the reserves who then had a negative impact on the 1st team. The reserves got promotion despite finishing 4th at the start of the season and the existing players felt it was a step too far. Unfortunately, we could not retain any of the 4 reserve team managers appointed which consequently saw a large turnover of players. We also lost many players to Cogenhoe with last year's manager. This put massive pressure on Jon especially who was not used to adult registrations and transfers but also Cavan and Liam trying to hold the 2 teams together. First finished 9th and Reserves bottom.

Ladies Football

The Ladies had a successful first season building on their year of training and then establishing a mid-table finish.

Youth Football

All teams acquitted themselves well this season. Whilst we had no divisional titles or cup wins there were quite a few came close.

Mini soccer

It was disappointing to see the number of Weetabix games cancelled and this has been a key decision in teams switching leagues. We still had the most mini soccer teams ever with 12 teams and a large

under 6's ready for 23/24.

New for 23/24

As promised for 23/24 in last year's minutes. A veteran's side has entered the Northants league and we have started the Introduction to girl's football pathway.

Code of Conduct infringements

Overall, we have managed it very well with a few minor exceptions. We would like to continue to remind everyone that the few can tarnish the majority and if you see anything please report it.

VEO Camera

Antony bought the VEO camera £1,330.80 and DFA sponsored the package for the software at approx.£750 whilst the club paid for the analytical top up for 1 year at approx. £380.00. Therefore, it would be good to get the usage out of it before renewal at the end of November.

I must particularly thank Kerri for doing all the minutes for the meetings and anything else asked of her. Whilst Marie has helped with all the qualifications and league entry forms.

5 Treasurer Report (AO temporary as position still vacant)

Once again, the club has met the challenges presented this financial year. We must again thank the commitment to the club of our sponsors, coaches, committee, parents, adult and youth players, and volunteers who have helped the club's balance sheet keep on a firm footing. The EBPC continues to support the club sharing the costs of the utilities and maintenance.

I wish to thank Richard for the monitoring of the training funds and making the scheme work. Lucy for inputting the accounts on our software package and dealing with allocating every individual training payment separating between club and team the 2/3rd and 1/3rd split.

I hope Azets will continue their donated support in providing the audited accounts for presenting to the NFA. They will be sent the accounts following the agreement at the AGM.

Financial challenges the club and the financial team have faced this season.

- The 100-club failed to deliver the return expected. The 100 club was set up to cover the adult costs to the club giving a reduced match fees to attract a level of player that would meet both current and future levels of football with the aspirations of Step 6 football in the 24/25 season which would align itself with the development of the youth footballer within the club.

Amount raised in 11 months 1st July to 31st May £4,135.00 less paid out in prizes £1,925.00 = £2,210.00

There were 81 adult matches which the cost for referees and kit washes was £3,639.00.

A deficit of £1,429.00 if you then add associated club fines, hiring of pitches for pre-season, cup, and training, it will total nearer £6,000.

This doesn't account for league, county FA and kit costs plus pitch maintenance.

- Under 18's football

For the 2nd year we have struggled to get the under 18's to pay their training subs. This is normally because the parents leave it to the players to pay. But for the 2nd year on the trot reaching the cup final and the club stance if you are not up to date you cannot play. This saw after the semifinal some players paying between £100-£144 to catch up.

- Youth and mini soccer subs

The constant chasing of parents by managers for subs from parents who refuse to set up a direct debit (some due to financial difficulties) puts an added burden on the managers that they do not need. This then is added to by parents falling behind with their match subs.

- Teams not handing in match subs

Some teams have not handed in any match subs until the end of the season others do it each half of a season. Then there are the ones who do it every month as required but do not follow up with the paperwork.

- Payment for ground maintenance and line marking in lieu of volunteers.

The reliance on having to pay to carry out the simplest of tasks is an easy but expensive solution.

- Availability of training facilities

Having to take whatever is available comes at a cost. When Moulton at the last minute removed its training venue it posed significant issues in finding suitable facilities and therefore, we ended up with some expensive unsuitable ones.

- Pitch Maintenance

Unfortunately, due to the drought last year we were unable to carry out all the planned maintenance. The Football Foundation allowed us to use their grant money for the Pioneer this Autumn. This led to us not needing as much this season so has led to another underspend. As we receive the money in advance, we may need to return £1,718. This assumes they accept all our proof of payment.

- **Fines owed.**

There are £388.00 outstanding disciplinary fines. £24 Ladies and £364 Men.

Whilst the above are some large financial cracks they are not through any malice, they are quite easily translated into an overburdened volunteer management base who probably already have busy lives volunteering in other areas of society. When someone takes on too much then one of the easiest things to set aside is financial diligence. I believe when you are struggling to get a team, get to training on time, have family commitments, financial difficulties, job vulnerability or just too much on then collecting £3.50, managing the 100 club, chasing another £12 from the same person every month is the least of your worries and invisible to everyone when compared to not chasing players on availability, getting goals set up, finding referees or picking up other players.

The solution is always more diligent volunteers who take on a small role and do it well and take the pressure from the people who can concentrate on the major element of their role.

Therefore, the accounts are as follows.

Summary of account	2021/22 Season	2022/23 season
Tractor, Plant and equipment fixed assets	£13,118.88 (excludes depreciation)	£7,228.88
NatWest both accounts	£45,915.02	£32,456.82
Lloyds	£4,750.28	£9,473.92
Petty cash	£58.16	£152.66
Total	£50,723.46	£42,083.40
Less monies in team's own funds	£15,955.25	£12,167.54
Less Short-term creditor/debit	£944.99	£4,497.00
Total available bank balance	£33,823.22	£25,418.86

Ring fenced money for committed expenditure.

4year remaining grant matched funding for pitch maintenance is £17,920.00 (£13,081.51 originally but they upped due to cost-of-living increases) see Grant information at bottom of sheet.
 June £1,718.40 Football Foundation grant reimbursement, Affiliation approx. £1,500.00.
 Presentation approx. £2,000.00. Premiership Lawncare/MSC invoice 4309 £6672.00.
 Mineral Star sponsorship £850.40 (set aside for Chairman use)

Available funds with all Pitch maintenance set aside. -£5,241.54 with only this year pitch maintenance £9,690.06

Notable items in seasons

Key items	2021/22 season	2022/23 season
Training paid for external pitches	£17,627.00	£18,002.99
Training money received	£25,149.81	£28,462.31
Fund raising/FA Grant/Clubs in crisis grant	£11,366.92	£12,380.54
Ground maintenance	£16,929.25	£28,530.51
Signing on fees	£6,388.00	£3,440.93
Match receipts	£16,625.23	£15,347.50
Match costs on referees etc.	£4,833.17	£6,161.00
Presentations entertainment only	£4,003.11	£4,806.91 (excl. £2K in June)

Banking requires attention.

The changing of signatories has again proven difficult due to the digital systems the bank uses. At present we are trying to get Richard McVeigh, Danny Roberts and Lucy Payne added to the system.

There is a significant income difference between NDYAL and Weetabix match income. This is a direct result of the number of games each league plays. Matches will be affected by the number of players taken on match days.

Training monies in the 22/23 teams' accounts being transferred to 23/24 season including sponsorship for the forthcoming season.

U6 -£346.32
 U7 -£3.52
 U8 £26.18
 U9 £305.29
 U10 £3,701.83
 U11 £1,643.04
 U12 £722.33
 U13 £3,495.89
 U14 £1,787.11
 U15 £1,872.37
 U16 £775.25
 U18 £1,171.48
 W/F £12.61

Match Fees Taken excluding expenses.

U7 £725.00 (3 Weetabix)
 U8 £502.50 (2 Weetabix)
 U9 £1,128.50 (3 ndyal 1 Weetabix)
 U10 £174.00 (3 Weetabix)
 U11 £2,678.50 (3 ndyal)
 U12 £1,158.00 (1ndyal)
 U13 £815.50 (1 Weetabix)
 U14 £2,033.50 (1 Weetabix 1 ndyal)
 U15 £784.00 (1 Weetabix)
 U16 £1,034.00 (1 Weetabix)
 U18 £1,3565.00 (1 ndyal)

Grant uplift

Notice: Great news! With the costs associated with maintaining your grass pitch rising, we've increased your grant by 28% to help ensure you can continue to carry out the pitch maintenance works you need.

Please review the schedule below setting out your new grant values and any potential increase needed in partnership funding contributions. As this is an increase on the original grant award set out in the offer letter, we need you to agree and accept the new uplift values. In order to do this, please follow the instructions below and sign your new acceptance.

Your new uplifted schedule

Project Cost Year 1	Grant Value Year 1	Your Contribution Year 1
£7,000.00	£7,000.00	£0.00
Project Cost Year 2	Grant Value Year 2	Your Contribution Year 2
£8,960.00	£8,960.00	£0.00
Project Cost Year 3	Grant Value Year 3	Your Contribution Year 3
£8,960.00	£5,972.00	£2,988.00
Project Cost Year 4	Grant Value Year 4	Your Contribution Year 4
£8,960.00	£5,972.00	£2,988.00
Project Cost Year 5	Grant Value Year 5	Your Contribution Year 5
£8,960.00	£2,988.00	£5,972.00
Project Cost Year 6	Grant Value Year 6	Contribution Year 6
£8,960.00	£2,988.00	£5,972.00

Club Welfare Report (MN)

Firstly, thank you to Kerri for her support again this year. Between us, we have managed to keep everyone qualified and DBS complaint, which is never an easy task!

Thank you to everyone for striving to get all appropriate qualifications in place or renewed in a timely fashion. Post Covid, most courses have been taking place online so are easy to access and can be viewed using the NFA link here.

<https://www.northamptonshirefa.com/coaches/development-and-courses>

Please try to be aware of when your qualifications are due to lapse, you should get a reminder three months before the expiry date. If you log onto the **Whole Game System** you can see your own details and qualifications.

After completing a course, please can committee members, coaches and assistants send Marie and Antony details of payment and the course certificate for our records and as we can often claim money back via bursaries.

Please remember to let me have the details of leavers & starters (coaches/assistants) so we can continue to meet the regulatory requirements & keep the website up to date.

Adults need an FA DBS and Safeguarding before starting to coach/assist with any youth age group.

Anyone working alongside children requires a valid FA DBS and now also, the FA Safeguarding Children qualification. As a club, we have insisted on this anyway this year so are ahead of the game!

There were a few incidents reported during the season which have been escalated to the appropriate channels, but luckily nothing too serious. We have also had a small number of incidents which the coaches and I have discussed and come to a satisfactory conclusion, this is the best way forward so please, if you have any niggling worries or issues, please give me a call.

	<p>We had a very successful visit to Wittlich in Germany with our u14s. The risk assessments and paperwork for this are, as you can imagine, quite lengthy. Thank you to everyone who helped with this and to the volunteers that supervised the trip.</p> <p>We are very lucky to have a volunteer to take on the role of Assistant Welfare Officer, thank you very much. We just need to get all the qualifications and DBS completed and we will be up and running.</p> <p>If you would like any support, please make contact, my details can be found on the website.</p>	
	<p>Club Trophies (AO) Congratulations to the following recipients: -</p> <p>Club Person of the Year – Marie Norris</p> <p>Young Volunteer – Eliza Payne and Bobby McCarthy</p> <p>Malcolm Constable Team of Year Award – Karen Greenham</p>	
	<p>Election of Committee and vacancies Season 2023/2024</p> <p>The following positions are not elected, existing member stay in post: Vice-President: Chris Heaton Harris</p> <p>The following elected key positions stayed in post: Chair: Antony Owen Proposed - RM Seconded- CE</p> <p>Secretary – currently vacant (Chair acting)</p> <p>The following elected positions stayed in post or were voted in: Treasurer – Lucy Payne (voted in unanimously) Assistant Treasurer – Richard McVeigh Club Welfare Officer – Marie Norris Assistant Club Welfare Officer – Rachel Shaw (Proposed - MN & Seconded - LS) School Liaison Officer – Sarah Harvey and Zehra Dergin (Proposed - RM & Seconded - KG) Registration secretary – Jon Anderson Match Report Secretary – Susan Kirby (voted in unanimously) Pitch & Maintenance Officer – Geoff Cleaver Website Design & Maintenance – Ian Hawkins ((Proposed – DC & Seconded - MN) England Accredited Officer – vacant Events & Publicity Officer – vacant</p> <p>Vacant positions: - President (not voted in, individual can approach the club or is approached by the club) Vice Chair</p> <p>General Committee vacancies available if anyone is interested & can be co-opted in.</p>	
	<p>Changes to Constitution</p>	

	No proposals	
	<p>Changes to Club Policies</p> <p>Subscriptions Changes to subscriptions.</p> <p>AO put forward the various proposals as discussion points & advised the last item figures were hypothetical and hadn't been fully calculated. Voting was carried out on each aspect.</p> <p>Direct Debit to include training and matches: - 21 for 1 abstention 0 against</p> <p>All treated the same cost per month: - 23 against 1 for</p> <p>10 months rather than 12: - 23 for 1 against</p> <p>All rebates as is: - 0 for 7 against 8 abstained</p> <p>Rebate to be altered as too much in accounts smaller sides need help. Financial requests to committee. Unanimous</p> <p>Committee to agree the membership fee prices (possible new name rather than match/training) Unanimous.</p>	
	<p>A.O.B None</p>	
	<p>Meeting finished at 9.21pm</p> <p>THANK YOU TO EVERYONE WHO ATTENDED</p>	

SEASON 2022-23 MEETING DATES

Monday 10 July – Committee & Managers/Assistants

Monday 14 August - Committee