



## NDYAL AGM Meeting Minutes

Thursday 24<sup>th</sup> August 2023, 7:30pm – NTFC Sixfields Stadium

**Committee Members present:** Andy Norfolk, Rob Gross, Dawn Buswell, Maria Murphy, Alex Compton, Chris Rowland, Kris Shuttleton, Claire Bushell, Tony Major

**Committee Members apologies:** Des Sanders, Nigel Fry, Mike Fuller, James Duddington

<b>1. Chairpersons welcome</b>	Andy welcomed all to the meeting Some League Agreements are outstanding which must be returned by 31 <sup>st</sup> August
<b>2. Register of missing clubs</b>	Brackley Town, Gregory Celtic, Hackleton Harriers, Heyford Athletic, Kislingbury YFC, Mawsley FC, Rugby Borough, Soccer Stars, SYL FC, TFA Lions, Welford Victoria, Welland Valley, Wollaston FC,
<b>3. Executive Committee Apologies</b>	Des Sanders, Nigel Fry, Mike Fuller, James Duddington
<b>4. Minutes of the last meeting</b>	Signed as correct
<b>5. Matters arising from minutes of the last meeting</b>	No matters raised
<b>6. Correspondence</b>	FA Play Safe weekend 30 <sup>th</sup> Sept – 1 <sup>st</sup> Oct 2023
<b>7. Treasurer</b>	Give Back – a lot paid out last season, please keep these coming in at regular intervals during the season for payment. Half the cost or Level 1, Safeguarding and Emergency Aid courses are covered by this. Send forms and proof of payments to Maria.
<b>8. Registrations</b>	<p><i>Message from Mike read out in his absence:</i></p> <ul style="list-style-type: none"> <li>• I am still catching up with approvals after my holiday - so if you have one that has been outstanding for a while, don't worry. I expect to be up to date over this weekend</li> <li>• 5213 players currently registered to play (as of end 23/08/2023)</li> <li>• I've had a small number of requests for teams asking if they can register more than the max number of players allowed for their teams (ie: 10 for 5v5, 14 for 7v7 etc etc) due to some players not always available etc. The answer is no, it is against league rules and teams should manage their squads accordingly.</li> <li>• A small number of requests for cancellations and transfers before the window of 1<sup>st</sup> October opens. With a few direct contacts with parents advising that players were either registered without consent or were not aware they were committed until 1<sup>st</sup> October.</li> </ul>

	<p>- Please ensure that for next season, your registration documentation / process makes it clear that by registering, that players are committed until October 1st</p> <p>- Please ensure that you have consent to register players before doing so. (you all agree to this before submitting so it should be obtained either online or offline)</p> <p>- Cancellations and transfers can be submitted to WGS now, however they will not be processed until October 1st. In the case of transfers, please include me in the notice of approach for the "losing" club</p> <ul style="list-style-type: none"> <li>• Please remember to send me ID's BEFORE you submit registrations and not afterwards. Doing it after risks the submission being rejected and needing resubmission</li> </ul> <p>As always, thank you everyone for your support, it's been smooth this season, but should you need my support, just reach out</p>
<p><b>9. Mini Soccer</b></p>	<ul style="list-style-type: none"> <li>• If you haven't verified your Full-Time account you won't get the emails for the games – resent to non-verified accounts again today</li> <li>• These games are non-competitive. They are development games so winning by say 10-0 doesn't benefit anyone</li> <li>• Reminder U7-U10 games can be played between 9:30-11:30 on Saturdays but consider where your opponents are travelling from.</li> <li>• Mid-week games can be moved to another day of the week/time – just let me know</li> <li>• Home teams responsibility to find a ref</li> <li>• Reminder of the power play rule – if you go 4 or more goals down you can bring on an extra player (or opponents take one off if no subs)</li> <li>• Make sure you submit the result on the day &amp; the team sheet by the appropriate deadline to avoid fines. It is the Clubs responsibility to make sure these are all completed on time.</li> <li>• Trophy matches will commence from 7<sup>th</sup> Oct – format is likely to be the same ie a group stage followed by knockout but will be confirmed at a later date</li> <li>• SHIELD FINAL – Any Clubs that are interested in hosting it please contact us. Likely to be in mid March based on previous dates.</li> <li>•</li> </ul>
<p><b>10. Youth Fixtures U12-U14</b></p>	<p>Kris introduced now taken on fixtures for U12-U14. Fixtures are on the website now for matches to the end of December</p>
<p><b>11. Youth Fixtures U15-U18</b></p>	<ul style="list-style-type: none"> <li>• All U15-u18 fixtures are now on fulltime for you all to see.</li> <li>• Any leagues finishing early will have a some sort of extended NDYAL Cup or plate Competition which will be decided by the committee at a later date.</li> <li>• There are NO FREE WEEKENDS. If you have some weekends where there is no game please note that date may be filled by a league or NDYAL, NFA or NTFA cup game.</li> </ul>

	<ul style="list-style-type: none"> <li>• Please get in PF forms sent to me as early as you possibly can so I can arrange a game for your opposition if that is possible.</li> <li>• If you need to change the kick off time please send in the VF1 form to me as early as possible but please note you need to ASK the opposition and referee (if one is allocated) and then wait for league approval after sending in the form. Forms are to be sent to me no later than 7 days before the date of the game.</li> </ul> <p><u>Note added from Andy during the meeting:</u> The League Agreement clubs must abide to includes changes to kick off times and that this must be agreed by the League</p>
<p><b>12. Referees</b></p>	<p><b><u>Clarification of Match Official fees for the 2023-2024 Season:</u></b></p> <p>U11-U12 = £25</p> <p>U13-U14 = £30</p> <p>U15-U16 = £35</p> <p>U18 = £50 (with a claim back from the league of £10)</p> <p>Assistant Referee fees:</p> <p>U11 - U12 £15.00</p> <p>U13 - U14 £17.50</p> <p>U15 - U18 £20.00</p> <p><b><u>Open dates and allocations:</u></b></p> <p>This season we have moved to a new system where Referees open their dates to show availability for games (instead of closing when they are not available). The RefSuite system is primarily App based, meaning I hope to get more accurate availability and more engagement from Referees, as the App is always available at their fingertips. Currently 61% of the Referees have opened dates and signed up, so a way to go, but probably an improvement to this point in previous seasons!</p> <p>However, as always, there are many who have not yet signed up, or not registered with the NFA etc. so the usual August battle to get everyone on board is currently under way. This means that for the first couple of weeks of September, you may get some later than usual appointments, as Referees who haven't followed the correct sign-up processes start asking for games, and sign up late on.</p> <p>Whilst I appreciate if you have a Club Ref you don't want to mess them around, for the first couple of weeks in particular, if you get a late appointment then you will need to use the appointed Referee for the game. This will apply for the whole season, but the volume is likely to be higher in the first couple of weeks.</p> <p><b><u>General behaviour</u></b></p> <p>As always, we want to stamp out poor behaviour towards Referees. Please remember the vast majority of Referees are under 18, and every adult has</p>

	<p>a Safeguarding responsibility to ensure the Referee is in a protected environment. Referee’s will again be reporting any misconduct via the official channels, and the new RefSuite App also gives them the opportunity to provide a match report to me so we can keep an eye on any reported cases of misconduct. Referee abuse is not acceptable at any age or level, please ensure every team is reminded on this and pass this on to their supporters.</p> <p><b><u>Law Changes – Professional Football</u></b></p> <p>You will have seen that in the Premier League, there have been some harder stances on things like “stoppage time,” delaying restart of play etc. Can I please draw your attention to the fact that this is currently being applied at Professional Football. I am not expecting Referees to be playing 10/15/20 mins stoppage time during the game, please do not expect this. Stoppage time at youth level will mainly consist of long injuries, goal celebrations and things like that, the watch will not be stopped every time the ball is out of play. A couple of minutes is usually the most you’ll get.</p> <p>Also, please inform your goalkeepers of the new law addition regarding penalties. To quote law: “The goalkeeper must not behave in a way that unfairly distracts the kicker, e.g. delay the taking of the kick or touch the goalposts, crossbar or goal net.” This also includes talking random nonsense to put the kicker off (e.g. asking how their summer was, what are they having for dinner etc.). Any of these will result in a yellow card.</p> <p><b><u>Referee Mentoring</u></b></p> <p>The NDYAL will be using mentors to visit primarily younger referees who have recently been on a course, to help support them at the start of their refereeing journey. We are also, in conjunction with the NFA and NRA going to put on some development sessions for those who want to develop further. Referee development and support are a high priority for me, and I will be supporting Referees as much as I can throughout the season. Nigel will also be doing random visits to ensure the Referees are ok, and to check the environment it set up safely (i.e. you have technical areas, respect lines etc).</p> <p>On a final note, I wish all teams the best of luck for the season, and hope everyone has an enjoyable year.</p>
<b>13. Code of conduct</b>	<p><i>Message from Nigel read out in his absence:</i></p> <p>I’m looking forward to taking on the Code-of-conduct duties alongside my Referee admin role. I will be keeping a strict log of all reported offences cross-referenced by club and individual so we can pick up any repeats and patterns. The sanctions for serious or repeat offences is in the Code of Conduct section of the League Rules Handbook.</p>
<b>14. Welfare</b>	<p>Des not present at the meeting</p> <p>If in doubt who to send a concern to (code of conduct or welfare) then send to both and Des &amp; Nigel will confirm who to take the lead</p>

<b>15. England Accreditation</b>	<p>Reminder now all teams are affiliated individually, to check they have completed. There are a few teams showing as invoiced (not completed) or Unaffiliated. These teams will not be able to play a match until they are showing as fully affiliated.</p> <p>Emails will be sent to any clubs this affects if not already spoken to at the meeting tonight</p>
<b>16. Sub Committee Reports</b>	<p>No reports</p>
<b>17. Northampton Football Association (NFA)</b>	<p>Change of personnel at NFA – no updates issued yet from NFA</p> <p>NFA Cup weekend 1<sup>st</sup> round 16<sup>th</sup> &amp; 17<sup>th</sup> September – waiting for updates on the draw</p>
<b>18. Northampton Town Football Association (NTFA)</b>	<p>All teams now have to select in Whole Game System that they are entering NTFA Cup – please add if not already done so</p> <p>NDYAL will continue to pay the fees for entry to NTFA cup for our members</p> <p>NTFA Cup weekend 1<sup>st</sup> round 16<sup>th</sup> &amp; 17<sup>th</sup> September – draw has been done</p>
<b>19. Any other business (of which due notice has been received)</b>	<p>No AOB given in advance from clubs</p> <p><b>Dawn</b> – Email will be sent out for postponement and kick off change requests. PF forms will be one form only this season with the list of emails to send to for each age group. PF forms will also be available as an online option to trial this season, the link will be sent out.</p>
<b>20. Date of next meeting</b>	<p>ManSec - Thursday 29<sup>th</sup> February 2024</p>